

1. Reported speech

الكلام المنقول

Said “.....”

V1	V2	Had v3
is-am-are	Was-were	Had been
have-has	had	had had

Modals

✦✦ will would ✦✦ can could ✦✦ shall should ✦✦ may might ✦✦ must/have to had to

Do (v.inf) To (v.inf) M (v.inf)

✦✦ This ➔ that
 ✦✦ These ➔ those
 ✦✦ here ➔ there
 ✦✦ now ➔ then
 ✦✦ today ➔ that day
 ✦✦ tonight ➔ that night
 ✦✦ tomorrow ➔ the following day / the next day
 ✦✦ yesterday ➔ the day before
 ✦✦ next week ➔ the week after
 ✦✦ last week ➔ the week before (previous)

I ➔ he/ she Me ➔ him/her
 My ➔ his/ her We ➔ they
 Us ➔ them Our ➔ their

2. Reported Questions

السؤال المنقول

Asked.....

wh (how – who – where) (verb) (subject)
wh (s) (v)

yes- no Q (verb) (subject)
if – whether (subject) (verb)

Helping verb:

To be (is – am – are – was – were)
 To have (have – has – had)
 To do (do – does – did)
 Modals (will – can – shall – may – must)

ماعداء أفعال

~~Do~~ – ~~does~~ = v2

~~Did~~ = had v3

3. Commands and request

الأمر والطلب

Told

عندما تبدأ الجملة بفعل أمر

To + v.inf not to + v.inf

1) present simple / perfect reporting verb:

He says / has said he 'll back.

2) is going to happen soon – still relevant

He said he'll back next week.

3) The reporter believes that the fact / opinion true.

Dad said he is very

No change

1. I'll look at some of the amazing things that charities are doing.

- a- The reported said that in today's programme they would look, were doing
- b- The reported said that in today's programme they will look, were doing
- c- The reported said that in today's programme they would looked, were doing
- d- The reported said that in today's programme they would look, are doing

2. They have to wash in rivers because they don't have clean water in their houses to have a bath or shower.

- a- They had to wash in rivers because they didn't have clean water in their houses to have a bath or shower.
- b- They has to wash in rivers because they didn't have clean water in their houses to have a bath or shower.
- c- They have to wash in rivers because they didn't have clean water in their houses to have a bath or shower.
- d- They had to wash in rivers because they hadn't have clean water in their houses to have a bath or shower.

3. How can the charity help these people?

- a- The reporter asked how the charity can help?
- b- The reporter asked how the charity could helped?
- c- The reporter asked how could the charity help?
- d- The reporter asked how the charity could help?

4. Dirty water mixed with clean water and this made people ill.

- a- Dirty water have mixed with clean water and that had made people ill.
- b- Dirty water had mixed with clean water and that had made people ill.
- c- Dirty water mixed with clean water and that made people ill.
- d- Dirty water had mix with clean water and that had made people ill.

5. He can see the charity really should make a difference to people's lives.

a-The reported said that he could see the charity really should make a difference to people's lives

b- The reported said that he can see the charity really should make a difference to people's lives

c- The reported said that he could see the charity really should made a difference to people's lives

d- The reported said that he could see the charity really shall a difference to people's lives

6. The professor told us "Remember, 90% of the world's natural disasters are related to water".

a-The professor told us to remember, 90% of the world's natural disasters have related to water

b- The professor told us to remember, 90% of the world's natural disasters are related to water

c- The professor told us to remember, 90% of the world's natural disasters were related to water

d- The professor told us remember, 90% of the world's natural disasters were related to water

answers: 1.a 2.a 3.d 4.b 5.c 6.c

1. 'He said he's going to do the same at another village next week as well.'

a- We do NOT change direct speech into reported speech when the reporting verb is in the present tense.

b- We may choose NOT to change direct speech when the action is still happening or is going to happen.

c- We may also choose NOT to change when the direct speech describes a general truth or fact.

d- We do NOT change direct speech into reported speech when the reporting verb is in the past tense.

2. 'He says it's really important to help all the villages in the area.'

- a- We do NOT change direct speech into reported speech when the reporting verb is in the present tense.
- b- We may choose NOT to change direct speech when the action is still happening or is going to happen.
- c- We may also choose NOT to change when the direct speech describes a general truth or fact.
- d- We do NOT change direct speech into reported speech when the reporting verb is in the past tense.

3. 'He says he's really determined to make the project work.'

- a. We do NOT change direct speech into reported speech when the reporting verb is in the present tense.
- b. We may choose NOT to change direct speech when the action is still happening or is going to happen.
- c. We may also choose NOT to change when the direct speech describes a general truth or fact.
- d- We do NOT change direct speech into reported speech when the reporting verb is in the past tense.

Answers : 1.b 2.a 3.c

1. She asked what I had been thinking about at the meeting.

The direct speech of the above sentence is:

- a- 'What was you thinking about at the meeting?'
- b- 'What were you thinking about at the meeting?'
- c- 'What are you thinking about at the meeting?'
- d- 'What have you thinking about at the meeting?'

2. He said we should only talk about important things.

The direct speech of the above sentence is:

- a- 'We should only talk about important things.'
- b- 'We should only have talked about important things.'
- c- 'We should only have talking about important things.'
- d- 'We should talked about important things.'

3. He asked us whether we believed the weather was getting hotter.

The direct speech of the above sentence is:

- a- 'Do you believed the weather is getting hotter?'
- b- 'Had you believe the weather is getting hotter?'
- c- 'Do you believe the weather is getting hotter?'
- d- 'Did you believe the weather is getting hotter?'

4. She said people had talked about the effects of global warming.

The direct speech of the above sentence is:

- a- 'People have talked about the effects of global warming.'
- b- 'People talk about the effects of global warming.'
- c- 'People talking about the effects of global warming.'
- d- 'People had talked about the effects of global warming.'

5. 'He said that their recycling efforts would help'

The direct speech of the above sentence is:

- a- 'Our recycling effort will help'
- b- 'Our recycling effort would help'
- c- 'Our recycling effort will helped '
- d- 'We recycling effort will help'

answers: 1.b 2.a 3.c 4.a 5.a

1. Our reporter asked student representative, Alia Altahhan whyjoined the meeting

- a- had students
- b- students had
- c- have students
- d- students have

2. Alia said that theyextremely concerned about the state of the planet

- a- are
- b- have
- c- were
- d- will

3. The state of the planet anddecided to join the discussion

- a- have
- b- had
- c- will
- d- is

4. Similar meetings taking place around the world

- a- the week before
- b- last week
- c- today
- d- next week

5. Alia asked whydoing more about cutting pollution.

a- factories weren't b- weren't factories c- factories haven't d- haven't factories

answers: 1.b 2.c 3.b 4.a 5.a

1. The police officers me whether I was 18 years old.

a- told b- said c- asked d- claimed

2. The security guard ----- us not to enter the building.

a- told b- said c- asked d- claimed

3. The firefighters ----- we had to stay behind the barriers.

a- told b- said c- asked d- claimed

4. The conductor ----- if he could see our tickets.

a- told b- said c- asked d- claimed

5. The driving instructor ----- you that you needed to slow down.

a- told b- said c- asked d- claimed

answers: 1.c 2.a 3.b 4.c 5.a

1. 'Why are you leaving early?'

a- He asked us why we were leaving early.

b- He asked us why we had leaving early.

c- He asked us why they were leaving early.

d- He asked us why we were left early.

2. 'Were you at the meeting yesterday?'

a- She wanted to know if I have been at the meeting the day before.

b- She wanted to know if I had at the meeting the day before.

c- She wanted to know if I had been at the meeting the day before.

d- She wanted to know if I had been at the meeting the day after.

3. 'What will you be asking for?'

- a- She's just asked us what we will be asking for.
- b- She's just asked us what we would be asking for.
- c- She's just asked us what we will be asking for.
- d- She's just asked us what we would be asking for.

4. 'How many people went to the meeting last week?'

- a- He asked how many people have gone to the meeting the week before.
- b- He asked how many people gone to the meeting the week before.
- c- He asked how many people had gone to the meeting the week after.
- d- He asked how many people had gone to the meeting the week before.

5. 'How long have you all been preparing the dinner?'

- a- He wanted to know how long we had all been preparing the dinner.
- b- He wanted to know how long we had all been prepared the dinner.
- c- He wanted to know how long we were all been preparing the dinner.
- d- He wanted to know how long we have all been preparing the dinner.

6. 'Are you hopeful the meeting will be successful?'

- a- She often asks me if I was hopeful the meeting will be successful.
- b- She often asks me if I am hopeful the meeting will be successful.
- c- She often asks me I am hopeful the meeting will be successful.
- d- She often asks me if I am hopeful the meeting would be successful.

Answers : 1.d 2.c 3.b 4.d 5.a 6.b

1. Could I ask you a few questions here and now?'

- a- He asked he could ask me a few questions there and then.
- b- He asked if he can ask me a few questions there and then.
- c- He asked if he could ask me a few questions there and then.
- d- He asked if he could ask me a few questions here and then.

2. 'They have been trying to find the answer to the maths problem.'

- a- She said (that) they had been trying to find the answer to the maths problem.
- b- She said (that) they had been trying to found the answer to the maths problem.
- c- She said (that) they have been trying to find the answer to the maths problem.
- d- She said (that) they had trying to find the answer to the maths problem.

3. 'We and a few other friends had a meeting last week.'

- a-They say (that) they and a few other friends had a meeting next week
- b- They say (that) they and a few other friends has a meeting last week
- c- They say (that) they and a few other friends had a meeting last week
- d- They say (that) they and a few other friends have a meeting last week

4. 'Stop what you are doing right now!'

- a- She ordered us to stop what we were doing right then.
- b- She ordered us stop what we were doing right then.
- c- She ordered us to stopped what we were doing right then.
- d- She ordered us to stop what we were doing right now.

5. 'It has been a successful day at work today.'

- a- They said (that) it has been a successful day at work that day
- b- They said (that) it had been a successful day at work that day
- c- They said (that) it had been a successful day at work today
- d- They said (that) it had a successful day at work that day

answers: 1.c 2.a 3.c 4.a 5.b

1. 'People are getting really upset about the issue.'

- a- She said that people had been getting really upset about the issue.
- b- She said that people were getting really upset about the issue.
- c- She said that people have getting really upset about the issue.
- d- She said that people have been getting really upset about the issue.

2. 'This conference is amazing.'

- a- She says that this conference was amazing.
- b- She says that this conference will amazing.
- c- She says that this conference has amazing.
- d- She says that this conference is amazing.

3. 'I love helping other people.'

- a- She said that she loved help other people.
- b- She said that she loved helped other people.
- c- She said that she loved helping other people.
- d- She said that she loves helping other people.

4. 'The conference has been a great success.'

- a- She says that the conference has been a great success.
- b- She says that the conference had been a great success.
- c- She says that the conference has a great success.
- d- She says that the conference been a great success.

Answers : 1.b 2.d 3.c 4.a

Extra questions :

1. "What are you doing?"

She asked me

2. "When will you arrive?"

John asked me

3 "Who wrote this essay?"

The teacher asked

4. "How can I help you?"

She asked

5. "Have you ever been to London?"

He asked

6. "Do you feel better now?"

The doctor asked

7. "Did you see my message?"

She asked

8. "Will you join us for dinner?"

They asked

9. "Where do you live?"

He asked

10. "Why did you leave early?"

They asked

11. "Finish your homework on time."

The teacher told us

12. "Please help me with this task."

She asked me

13. "Don't touch that button!"

He warned me.....

14. "Clean your room."

Mom told me

15. "Submit the report by Monday."

The manager told us.....

16. "Take this medicine twice a day."

The doctor advised me

17. "Don't tell anyone about this."

He told me

Reporting Verbs:

explain

admit

agree

deny

promise



that.....

offered

agree

(to + inf) / (not to +inf)

promised

suggested

regret

admit

deny

apologized (for)

object (to)

Ing

Obj (him- her – us – me)

warn

advise obj + that

remind

encourage

warn

advise obj + to +inf

remind

حفظ

Criticized (obj) for (ing)

blame (obj) for (ing)

praise (obj) for (ing)

accused (obj) of (ing)

congratulate (obj) for (ing)

insisted on (obj) (ing)

1. The university where he worked admitted that they ----- him leave before he was 69.
a- make b- making c- had made d- makes
2. But they agreed ----- him continue working until he was 69.
a- let b- to let c- letting d- to letting
3. I'm not surprised the professor criticised them for ----- him?
a- sack b- sacking c- to sack d- not to sack
4. Maybe they regretted ----- that he could work for longer.
a- agreeing b- agree c- agreed d- to agree
5. It's a pity someone didn't advise them ----- him for being too old.
a- not sack b- not sacking c- not to sacking d- not to not sack

answers: 1.c 2.b 3.b 4.a 5.d

1. Abeer: 'It was that man who stole the money!'

- a- Abeer accused a man of stealing the money.
- b- Abeer accused a man to stealing the money.
- c- Abeer accused a man from stealing the money.
- d- Abeer accused a man on stealing the money.

2. Adel: 'I didn't break Jamal's phone!'

- a- Adel denied break Jamal's phone.
- b- Adel denied to breaking Jamal's phone.
- c- Adel denied to break Jamal's phone.
- d- Adel denied breaking Jamal's phone.

3. Habib: 'I'll help you with the boxes.'

- a- Habib offered to helping with the boxes.
- b- Habib offered to help with the boxes.
- c- Habib offered help with the boxes.
- d- Habib offered helped with the boxes.

4. Laith: 'You should get more exercise, Omar.'

- a- Laith encouraged Omar to getting more experience.
- b- Laith encouraged Omar get more experience.
- c- Laith encouraged Omar to get more experience.
- d- Laith encouraged Omar of get more experience.

5. Hamed: 'I'll always remember you!'

- a- Hamed offered that he would always remembered me.
- b- Hamed denied that he would always remembered me.
- c- Hamed regretted that he would always remembered me.
- d- Hamed promised that he would always remembered me.

6. Nour: 'I hear you've graduated, Samia. Congratulations!'

- a- Nour congratulated Samia on her graduation.
- b- Nour congratulated Samia of her graduation.
- c- Nour congratulated Samia to her graduation.
- d- Nour congratulated Samia for her graduation.

7. Reem: 'I'm really sorry I forgot your birthday, Suha.'

- a- Reem apologized to forgetting Suha's birthday.
- b- Reem apologized for forgetting Suha's birthday.
- c- Reem apologized of forgetting Suha's birthday.
- d- Reem apologized on forgetting Suha's birthday.

Answers: 1.a 2.d 3.b 4.c 5.d 6.a 7.b

1. The police officer promised that sheinvestigate the matter.

- a- would b- is c- has d- will

2. The teacher reminded the students that their homeworkdue next lesson.

- a- is b- was c- will d- have

3. Salwa agreedher sister from school.

a- to collecting b- collect c- to collect d- to collected

4. The doctor advised usmuch more exercise.

a- to get b- to getting c- get d- getting

5. Noura apologized forthe baby.

a- wake b- to waking c- waking d- to wake

6. The secretary insisted on Rakanhis original birth certificate.

a- bringing b- to bringing c- to bring d- bring

answers: 1.a 2.b 3.c 4.a 5.c 6.a

1. Mazen agreed ----- the old man was discriminated against.

a- that b- to c- she d- they

2. The man at the information desk advised ----- to leave our phone number.

a- that b- we c- us d- he

3. Nader offered ----- lend Maher his car for the weekend.

a- to b- for c- he would d- on

4. The musician objected ----- playing only his hits at the concert.

a- that b- to c- for d- on

5. The police praised Imad ----- saving the man's life.

a- on b- of c. for d- to

answers: 1.a 2.c 3.a 4.b 5.c

1. 'I wish I hadn't bought white trainers.'

a- Osama regretted to buying white trainers.

b- Osama regretted to buy white trainers.

c- Osama regretted buying white trainers.

d- Osama regretted buy white trainers.

2. 'I will cook for you on Saturday.'

- a- Nadia promised to cook for me on Saturday.
- b- Nadia promised to cooking for me on Saturday.
- c- Nadia promised cook for me on Saturday.
- d- Nadia promised cooking for me on Saturday.

3. 'I was wrong.'

- a- Muna admitted that she had been wrong.
- b- Muna promised that she had been wrong.
- c- Muna praised that she had been wrong.
- d- Muna suggested that she had been wrong.

4. 'Why don't we have a picking-up-litter day?'

- a- Rashed suggested have a picking – up – litter day.
- b- Rashed suggested having a picking – up – litter day.
- c- Rashed suggested to having a picking – up – litter day.
- d- Rashed suggested to have a picking – up – litter day.

5. 'Ali is so negative.'

- a- Tareq accused Ali on being negative.
- b- Tareq accused Ali of being negative.
- c- Tareq accused Ali for being negative.
- d- Tareq accused Ali to being negative.

Answers : 1.c 2.a 3.a 4.b 5.b
